



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/FIP/ENQ/238/557/2018
Date: 06/03/2018

Enquiry Letter

M/s.

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Ph. No.:

Sub: Quotation for Purchase of Medicine for IIIT-Allahabad

Enquiry issue date: 06/03/2018
Last submission date: 20/03/2018
Opening of Bid: 20/03/2018 at 3:00 PM
EMD Amount: Rs.7,000/- (Seven Thousand Only)

Dear Sir,

Institute intends to Purchase of Medicine for IIIT-Allahabad for which quotations are invited as per details attached **Annexure-I**.

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **upto 20/03/2018**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.**

Terms and Conditions

- Eligibility Criteria:** The tenderer must possess minimum eligibility criteria mentioned as under to participate in the tender:
 - Should possess minimum 01 year experience in the relevant field.
 - Should have minimum turnover of Rs.6 Lakhs per annum for the last two years separately.
 - All the Authorized distributor/stockiest/company should quote their rates of Ethical Brands of medicines only. Generic brand will not be accepted at any cost.
 - Bidder/Tenderer should give the certificate on his letter head that only Ethical Brand Medicines have been quoted/supplied. Without this certificate quotation will not be accepted.
 - Should be submitted attested photo copies of the drug licence.

- f) Copy of registration certificate under shop and Commercial Establishment Act of Central/State Government.
2. Quoted rate should be valid at least for 60 days.
 3. The expiry period of medicines should be more than one year from the date of supply order.
 4. The tenderer may please note that the tender once submitted will not be altered in any case and should not have any scope of ambiguity, cutting or over-writing. In case of over writing/cutting, if any, it must be authenticated with the signatures of the tenderer.
 5. Enquiry/tender must be quoted in prescribe format (As attached Annexure-III) on the company/firm letter head.
 6. Quality & Medicine if not, found according to our specification/make as above and standards supply will not be accepted. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
 7. Rate quoted by the firm should not be higher than the MRP/ prevailing market rate.
 8. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
 9. In case the firm fails to complete the job within maximum specified period, Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
 10. The EMD shall be returned to the bidder (s) whose offer is not accepted by the Institute within 15 days after finalisation and award of the contract without any interest. Unsuccessful bidders may collect the EMD (within next 10 days after finalization & award of the contract) from Purchase Section, IIIT-A between 3PM to 5PM on any working day after providing a copy of any Photo Identity Card. After these 10 days EMD will be sent by registered post to the postal address provided by the firm/bidder at point no.11. Representative may also collect the EMD on behalf of the bidder, after providing an authorization letter from the bidder along with a copy of his photo identity card. If the return of EMD is delayed for any reason, no interest/penalty shall be payable to the bidder.

11. Complete Postal address of tenderer/bidder along with email id & mobile number (to dispatch the EMD to unsuccessful bidder):

12. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.

13. It is most essential that it should be mentioned clearly that the price basis, payment terms, taxes and duties, validity, transportation charges, which have not been

mentioned while quoting their rates shall not be paid by the Institute under any circumstances.

14. Upon verification/evaluation/assessment, if any information furnished by the tenderer is found false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained. It is the responsibility of tenderer to verify the authenticity of any third party document being submitted as part of the eligibility requirements. EMD will be forfeited if any forged or false document is submitted.
15. Payment will be made within fifteen days after delivery & inspection of medicine.
16. May feel free to contact on E-mail **info.purchase@iiita.ac.in**, Ph. No. : **0532-2922051**.
17. For any query related to medicine specification, Institute CMO may be contacted on phone no. 0532-2922310.
18. In view of wide publicity the details are also available on our web site (**www.iiita.ac.in**), may be downloaded for ready reference.
19. Kindly quote your Income Tax PAN No./TIN No., GST no. as applicable. If PAN No. not quoted, 20% Tax will be deducted at source.
20. The lowest rate will not be the basis of claim to get the order.
21. Supply within 3 weeks from the receipt of the Purchase order. If the supply delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks and maximum upto 10% of the total cost may be imposed at the discretion of competent authority.
22. Conditional tenders will not be considered in any case and will be summarily rejected.
23. All disputes are subject to jurisdiction of Courts at Allahabad.
24. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
25. Kindly mention tender reference number, subject, contact address etc. on each envelop of sealed tender. Incomplete tender will not be accepted.

Faculty In Charge Purchase

Read and accepted

**Signature & stamp of Bidder or
Authorized Signatory**

Financial Bid

(To be quoted on the company letter head in the below prescribed proforma only)

Sl. No.	Name	Qty.	Unit Rate	Taxes (GST%)	Total Amount (including GST) Rs.
1.	ACILOC 150 mg	3000			
2.	ACILOC RD	500			
3.	ACILOC inj.	30			
4.	Tab. ALLEGRA 120mg	100			
5.	Tab. ALMOX DT 125mg	200			
6.	ALPROX 0.25mg	100			
7.	Inj. AMIKACIN 500mg	10			
8.	Tab AMLOKIND 5mg	100			
9.	Syp. ASCORIL	50			
10.	Rep. ASTHALIN	100			
11.	Tab. AVIL 25mg	4000			
12.	Inj. AVIL	10			
13.	Tab. AZITHROMYCIN 500mg	1500			
14.	BANDAGE 4"	50 Pkt.			
15.	Tab BANOCIDE FORTE	125			
16.	Cap BECOSULE	2000			
17.	BETADINE 1000 ml (Solution)	5			
18.	BETADINE ointment-250gm	6			
19.	Syp. AZITHROMYCIN	30			
20.	Tab BRUFEN tab 400mg	500			
21.	Resp BUDECORT	100			
22.	Inj. BUSCOPAN	50			
23.	CALPOL tab 500mg/ Xykaa-500	4000			
24.	CALPOL syp 125mg	50			
25.	CANDID MOUTH PAINT	20			
26.	CETRIZIN tab 10mg	4000			
27.	Syp. CETRIZIN	50			
28.	Tab CIPCAL500 mg	500			
29.	CIPLOX 100ml Inj	20			
30.	Tab CIPLOX 500mg	200			
31.	Eye drop- CIPLOX	200			
32.	Tab Ciplox TZ	1000			
33.	Codistar DX syp 30 ml	300			
34.	Syp. Colimex	30			
35.	Syp.COSCOPINE	30			
36.	COTTON ROLL 500 mg	10			
37.	Tab CREMALAX	100			
38.	CREPE BANDAGE 4 inch	40			
39.	CREPE BANDAGE 6 inch	20			
40.	DNS (500ml) I/V fluid	20			
41.	Inj DECADRON	20			
42.	Tab DERIPHYLLIN 150 mg	300			
43.	Inj. DERIPHYLLIN	20			

Sl. No.	Name	Qty.	Unit Rate	Taxes (GST%)	Total Amount Rs.
44.	Cap Dexorange (1x30)	300			
45.	Dextrose 5% 500 ml	20			
46.	Inj Diazapan	10			
47.	Tab DIGENE	500			
48.	Syp. DIGENE	20			
49.	Tab Dispirin	300			
50.	Cap Doxycycline 100 MG	500			
51.	DRIP set	30			
52.	Resp Duolin	100			
53.	Tab Dytor 10 mg	100			
54.	Ear Bud	10 Pkt.			
55.	Tab ENTEROQUINOL	200			
56.	Inj. Epsolin	10			
57.	ETHICON 1.0	10			
58.	ETHICON 2.0	10			
59.	ETHICON 3.0	10			
60.	ETHICON 4.0	10			
			cutting needle (silk)		
61.	Tab Fluconazole 150 mg	200			
62.	Foley's Catheter 16 no.	02			
63.	Tab Formolin	100			
64.	GAUZE THAN	6			
65.	GLUCON-D 100 g	50			
66.	HANSAPLAST (water proof)	500			
67.	HYDROGEN PEROXIDE 100 ml	15			
68.	Syp. IBUGESIC PLUS	50			
69.	Cap IMODIUM	400			
70.	Tab Isodril 5 mg	50			
71.	Cap KARVOL PLUS	300			
72.	Tab Larigo DS (1x 5 kit)	10			
73.	LEUKO PLAST (4")	5 box			
74.	Tab Levofloxacin 500 mg	500			
75.	Tab Live 52	2 bottle			
76.	Inj Xylocane	03			
77.	MAG-MAG	02			
78.	Inj MEFTAL SPAS	30			
79.	Tab Dynapar Epas	1500			
80.	Inj METROGYL 100 ml	30			
81.	Tab METROGYL 400 mg	1500			
82.	Syp METROGYL	20			
83.	Inj Monocef 1gm	20			
84.	Tab Moxikind CV 625	200			
85.	Syp Moxikind	50			
86.	NS-100 ml I/v fluid	50			
87.	NS-500 ml I/v fluid	20			
88.	Neosporin ointment 5gm	50			
89.	Tab Dynapar MR	300			
90.	Tab NISE 100mg	300			

Sl. No.	Name	Qty.	Unit Rate	Taxes (GST%)	Total Amount Rs.
91.	Tab NORFLOX 400mg	100			
92.	Syp normet	50			
93.	Cap Novaclox	1000			
94.	Syp Nutrolin- B	30			
95.	Tab Ofloxacin 200 mg	1500			
96.	Tab OMNACORTIL 5 mg	1000			
97.	TESS (ointment)	150			
98.	ORS (Walyte) sachet	500			
99.	OTRIVIN nasal drop	50			
100.	Pantoprazole -40	1000			
101.	Inj Pantocid	20			
102.	PAPER TAPE ½ inch	5 box			
103.	R L 500 ml	20			
104.	Cap Tetracycline 250 mg	2000			
105.	Tab ROXID 150 mg	300			
106.	Syp ROXID	30			
107.	SILVEREX 15gm ointment	70			
108.	Sinarest Syp	20			
109.	SINAREST tab	200			
110.	SOFRAMYCIN ointment 15g	20			
111.	Spirit 60ml	20			
112.	Spirit 1ltr	03			
113.	Inj. STEMETIL	5			
114.	Tab STEMETIL MD 4	200			
115.	Tab Stugeron Forte	300			
116.	Sumag ointment	03			
117.	Tab SUMO	3000			
118.	Surfaz sn ointment 5g	100			
119.	Surgical Gloves 7½ no.	100			
120.	SYRINGE 10 ml	50			
121.	SYRINGE 2 ml	200			
122.	SYRINGE 3 ml	200			
123.	SYRINGE 5 ml	200			
124.	Sym T-Minic	25			
125.	Inj Taxim 1g	20			
126.	Inj Tetanus	200			
127.	Tab TEXAKIND MF	100			
128.	Cap Rabicip-D	1000			
129.	Inj Tramadol	50			
130.	Urobag	2			
131.	VENFLON-20".	40			
132.	VENFLON-22 "	20			
133.	VENFLON-24 "	10			
134.	Tab VERTIN 8mg	300			
135.	Cap VIZYLAC	1000			
136.	Dynapar GEL	200			
137.	VOMIKIND drop	50			

Sl. No.	Name	Qty.	Unit Rate	Taxes (GST%)	Total Amount Rs.
138.	Inj VOMIKIND	70			
139.	Tab VOMIKIND MD 4mg	2000			
140.	Inj Dynapar AQ	70			
141.	Tab Dynapar SR 100mg	1000			
142.	Syp ZENFLOX-OZ	40			
143.	Tab ZENFLOX-OZ	1000			
144.	Tab Montair LC	200			
145.	Tab Zentel 400 mg	70			
146.	Tab Zifi 200mg	1000			
147.	Tab Zupar	5000			
148.	Tab Perinorm	300			
	Total Amount-				

Signature of the tenderer

Seal of the firm

Note- Vendors are desired to submit their quotation in prescribed format as Annexure-I on the letter head of the firm/vendor otherwise quotation may be rejected.

